

EXTENSIONS: We file extensions for any individual returns received in our office before the filing deadline of April 18th. If you will not have your complete tax packet submitted to Pilot-Tax prior to this date, you must submit a formal request for an extension thru our website.

*New clients will need to file your own extension unless you have all



PERSONAL DATA (Please Print)								
First Name	M.I.	Last	Name (as on	your SS Card)	Social S	Security Number	Date of Birth	Sex
Taxpayer:								□м □ғ
Spouse:								□м □ғ
Street Ad	dress			Apt.#		City	State	Zip Code
Current Tax Address:								
Mailing Address:								
Tax Address: The current state to which you p Mailing Address: The address where we mail					t be able to r	eceive mail.		
Home Phone Number:		Cell Pho	one Number:			Email:		
Primary Contact Name:		Spouse	e's Cell Number	:		Spouse's Email:		
Best way to contact you:				text messages to arrier to use (e		phone when your retu n, Sprint, etc.)	ırn is complete? [□Yes □No
Occupation	Ai	rline	Base	Employe	e #	Date of Hire	Preferred Na	me/Nickname
Taxpayer:								
Spouse:								
Taxpayer: Retired Date:			Furlough	Date:		☐ Leave of Absen	ce Date:	
Spouse: Retired Date:			Furlough	Date:		☐ Leave of Absen	ce Date:	
FILING STATUS (Check One)								
☐ Single ☐ N	Narried Filin	g Joint		Qualifying	g Widow(e	er) Spouse's date of	death	
☐ Married Filing Separate	Spouse Na	me:				Spouse So	oc. Sec. #:	
If you file MFS and itemize your deductions, your spouse must itemize their deductions as well.	Did you liv any time d		our spouse 122?	□Yes		yes, did you live with oouse any time after		⊒Yes □No
Head of Household	Name:					Soc. Sec.	# :	
If you are the custodial parent & someone else is taking the exemption for your child, complete this	Relationshi	p:	Date of Bi	rth:		# of mont	hs lived with you:	
section. Otherwise, list all dependents on the separate dependent worksheet.	Who is clai	ming th	is person on th	eir tax return?		l		
Victim of Identity Theft?						ctim of Identity Theft, y dentity Protection (IP) P		
DEPENDENT INFORMATION								

DIV	DRCE						
Yes	No	Please Answer All Questions	Amount	Yes	No	Please Answer All Questions	Amount
		What date was your divorce/separation agreement finalized:				Did you receive any alimony during 2022?	\$
Ь,	_					Did you pay any alimony in 2022?	\$
▮⊔	ш	Was the original divorce decree or separation agreement modified any time after 12/31/18?				То:	
		If yes, provide a full copy of the modified agreement.				SSN:	

IMP	ORT/	ANT QUESTIO	NS													
Yes	No	Plea	e Answer	All Questio	ns	Ar	mount	Yes	No		Please Answ	er All Qu	estions			
		Did you make ar sales tax that yo				\$					ny debts cancelled on pg. 9. Provide Fo			rovide explanation r 1099-C.		
		Do you have ar over \$2,200? If					ne			Do you agree to the IRS should o	allow Pilot-Tax to questions arise?	discuss this	s return v	vith		
		Did you adopt a information.	a child during	g 2022? If yes,	contact us fo	r additio	onal	Wha	t is yo	our maiden name	or previous marrie	d name?				
				1 .100							NEW CLIENT	SONLY				
- -		Do you owe an				k child c	upport?	New Clients must provide full copy of prior year Federal and State Tax Return.								
		Did the IRS gari			is of owe back	K CHIIU S	upports	Who	refer	red you to Pilot-T	ax?					
		I BASED PILO		aria last year.												
				o tax yoar you	will pood to co	omplete	the Foreign D	omicil	o Ora	anizar Download	a copy at www.Pilo	t Tay com				
li yo	u are c	asea abroad for t	iny part or th	e tax year, you	will need to co	Jilipiete	the Foreign D	OTTICIT	eOrgi	anizer. Download	а сору ат www.ғпо	-rux.com.				
		ACCOUNTS														
	No			Answer All	-			16					- ()	1 450 000		
ľ		At any time dui signature autho (Foreign Bank,	ority over a fi	nancial accou	int located in			for	Single	e/MFS or \$100,00	he balance of your 0 for Joint filers on 0/\$150,000 at any p	the last da	y of the y	ear OR the		
		Did the combin				,000 at a	any time	req	uire	d to file form 893	38 with your tax re	eturn. Tax	payers liv	ing outside of the		
		during 2022? If reported on ye			y(ies) as thes	se must	be				ds and are only requits \$200,000 for Sing					
		reported on y	Jui tax ietu	111.												
	the last day of the year OR exceeds \$300,000/\$600,000 at any point during the year. If you are required to file form 8938, please visit our website and download the Foreign Accounts Worksheet															
		our website.					illable on	the	Forei	ign Accounts Wo	rksheet.					
				, .												
_		SIDENCY IN														
All c	lients d state	complete this sect . We must have Al	ion, even if yo Lof these W-	ou only lived in '2's	one state or liv	ved in a s	state with no i	income	tax.	lf you paid taxes to	more than one stat	te, you may	receive a	separate W-2 for		
Caci	Sta				Date Moved	lin i	Date Move	d Out	S	till a Resident?	County	,	Sch	nool District		
			1 🗆								•					
H										Yes □No Yes □No						
				П						Yes □No						
_																
lf yo	u are i nemb	required to file a er, you <i>should no</i>	state return a of file vour sta	and <i>DO NOT</i> v ate return bef	vant Pilot-Tax ore vou file vo	to prep our fede	oare your stat eral return.)	e retui	n for	you, initial here.			Initial Here			
(c., , , c a 2 c a. a		ate retain be.	o.e youe y							.,				
A. II	ICOV	ME SOURCES														
Yes	No	Pleas	e Answer A	All Question	ns	Am	nount	Yes	No	Pleas	e Answer All Qu	estions		Amount		
		Did you receive			ng 2022?	\$					e used to offset winn					
		If yes, please pr Did you receive Estate, Trust, Pa	a K-1 from a	ny entities-Co		\$				vide Forms W-2G	have documentation i reporting state w	here winn	ings wer	e paid.		
		Did you receive (Enclose SSA -	any Social S			\$					ny gambling winnir ny gambling losses		??	\$		
		Did you receive	any type of a							ends, duty free co	ommissions,		xpayer	\$		
		taxable prizes, i	rustee rees, e	etc.) specify ty	pe of income	and pro	ovide amoun	t. Pro	viae	1099 II applicabi	ie.	9	Spouse	\$		
109	9 Misc	/1099 NEC / 109	9 K—income	should be rep	orted in Smal	II Busine	ess/Self Empl	oymen	t Sec	tion.						
B.E	STIM	ATED TAX PA	YMENTS													
The	quarte	erly payments ma	de to the IRS	and/or your sta	ate. These payı	ments a	re usually for	tax on .	self-e	mployment/inves	tment income.					
	ede	ral Amount	Date	of Payment	Sta	ate Am	nount	D	ate c	of Payment	Local Amo	unt	Dat	e of Payment		
\$					\$						\$					
\$					\$						\$					
,					Ś						¢					

\$

\$

	AGE & TAX STATEM										
	mployers for you and you –			employer	is the Taxp				inal Forms		
Employer		er or Spouse?	Employer			Taxpayer or	•	Employer		Iax	payer or Spouse?
		□ T/P □ S □ T/P □ S					T/P □S T/P □S				□ T/P □ S □ T/P □ S
		□ 1/P □ 3					I/P 🗀 3				□ 1/P □ 3
	NT: INTEREST INCOM		16				624 16				at an al alle dalam da
	ns for which 2022 interest inc be reported on your return c										
Institution	Taxpayer, Spouse or	Dependent?	Institution		Taxpayer,			Institution		Taxpayer, Spous	se or Dependent?
		P 🗆 S 🗆 D				□T/P □					T/P □S □D
		P S D				□T/P □]S □D]T/P □S □D
Please list the institut own tax return and t	IV: DIVIDENDS AND tions for which 2022 divid their interest and dividence ear-end summary state Taxpayer, Spouse or	ends and capi ds are over \$2,2 ements.	tal gains distrib 200, it must be re		your returr		t your tax	rate on their retu	rn. Please	provide the ori	
		P 🗆 S 🗆 D			, ,]s 🗆 D]T/P □S □D
		P 🗆 S 🗆 D				□T/P □]T/P □S □D
F FORM 1099-R•	STOCKS AND BONI	OS SOLD AL	ND CRYPTO	/VIRTUA	J CURRA	NCY INVE	STMFN	T*			
	ow MUST be provided. Pr										
	Description and Qua				se Date	Sale D	•	Proce	eds		nase Price st Basis
	<u> </u>	<u> </u>						\$		\$	ot Dasis
								\$		\$	
Did you receive,	, sell, exchange, or o	therwise di	spose of any	financia	linteres	t in virtual (currenc	y?		□Yes	□No
	: DISTRIBUTIONS FI										
	tions and provide the follo							our spouse. Plea	se provide	the oriainal Fo	orms 1099-R.
	Institution		Taxpayer Spouse	ror	Date of			ason for Distr		A	mount rolled over, if any
				□s	ristributi	OII				\$	over, it ally
				s						\$	
Did you repay a	ny of your 2020 Dist	ribution tal			ef?	Date Rep	naid		Amou	nt Repaid \$	
	•									,	
H. IRA & SELF EM	IPLOYED RETIREME	ENT CONTR	IBUTIONS*					Taypayor		Çn.	ouse
	nde non-deductible co	ontributions	to any Traditi	ional IRA	? (If yes, we	must have the	2	Taxpayer			
amount of non-dedu	uctible contributions mad	le.)					_	□Yes □	INO		□No
Roth IRA	n already made, if any	. (May qualify	for tax credit.)				\$			\$	
	oution already made, i	if any <i>(May a</i>	ualify for tax cre	odit)			\$			\$	
Back Door Roth	•	ii ariy. (may q	admy for tax cre	·urt.y						<u> </u>	
Did you complete	e a Back Door Roth Co	nversion? (If	yes, we must ho	ave the am	ount.)		\$			\$	
I. EDUCATION DE	EDUCTION* & STUD	ENT LOAN	INTEREST								
	student loan interest i			m 1098F			Тг		□D	\$	
	ition Credit or Deducti		•			rican Oppor		x Credit the IRS			Expenses and
and/or your deper and the Account Tr	ndent children: You mu ranscript showing proof e found in the students' (st provide a co of tuition pay	ppy of the 1098 ment made. Th	-T de nis an	fines Quali d other req	fied Expense uired materia	e s as: tuitic als an indi	on and fees, book vidual is required ligible institution	s Wit d inclu	hdrawals are	e expanded to
	ide Form 1098T	Stu	ident #1		Stude	ent #2		Student #3	3	Stud	ent #4
Name of Student											
Name of Institution	on										
Year in College		1 ST 2 ND	3 RD 4 TH Gra	ad 1 ST	2 ND 3 RD	4 [™] Grad	d 1 ST	2^{ND} 3^{RD} 4^{TH}	Grad	1 ST 2 ND 3 ^F	RD 4 TH Grad
Was student at lea	ast halftime?	□Ye	s 🗆 No		☐Yes	□No		□ Yes □	No	□Yes	□No
	been convicted of a elony Drug Offense?	□Ye	s 🗆 No		□Yes	□No		□Yes □	No	□Yes	□No
Amount of Tuition	n Paid	\$		\$			\$			\$	
Amount of 529 Pl	an Withdrawals	\$		\$			\$			\$	
Amount of 529 Plused for Qualified		\$		\$			\$			\$	

	. 529 PLAN WITHDRAWALS FOR K-12 If you took a 529 Plan distribution for grades K-12 tuition, provide 1099-Q Statement for each student.											
Did you take a 529 Plan distrik	oution for grades K-12	? □Yes	s 🗆 No) If you	ır 529 withdrawal was for	college or grad school tui	tion, se	e Section I on p	oage 3.			
K. MISCELLANEOUS EXPEN	ISES											
Investment Expense is no longer of	deductible											
Margin or Investment Interest	: Paid	\$	١	/ehicle Ex	cise/Ad Valorem Tax/F	Personal Property Tax		\$				
L. K-12 EDUCATOR EXPENS	ES-W-2 INCOME O	NLY*										
Educator Expenses Classroon	n expenses for K thru 12 ed	lucators may qu	alify for a s _l	pecial abov	e the line deduction up to	\$250.						
Total Classroom Expenses (kee	ep receipts)	\$		Grade	level taught							
M. SALES TAX												
For the Sales Tax Deduction —you paid for all purchases during the purchases listed below.)												
Sales tax paid on the purchas	e of an automobile, bo	oat, RV, or aircr	raft durin	g 2022. (Ei	nclose copy of receipts.)		\$					
Sales tax paid on all items pur	rchased during 2022–	-IRS requires o	documen	tation for	all items purchased.		\$					
N. HEALTH SAVINGS ACCOU	JNTS (HSA)											
If you or your spouse has a Health S	Savings Account, please p	ovide the follow	ing inform	ation. Pleas	e provide Forms 5498-SA	and/or 1099-SA, as applic	able.					
What type of high deductible health plan do you have?	Self Only □ Family	Number of high deduc in 2022			months	Was high deductible health plan in effect f month of December		□Yes	□No			
Total HSA contributions for 20 payroll deduction Form 5498-		\$			SA distributions for 20 199-SA required	22		\$				
Total HSA contributions for 20 check to your account (Do no deductions).)22 made by cash or	\$		How m expens	uch of this distributior es?	n was used for medica	al	\$				
O. MEDICAL EXPENSES												
Do not include amounts paid by deduction. Therefore, please compinsurance.												
Prescriptions		\$		Physicia	an/Dentist/Chiropract	or		\$				
Long-Term Care Insurance Premiums Paid	Taxpayer \$	Spouse \$			erm Care Expenses ered by insurance)	Taxpayer \$		Spouse \$				
Insurance Premiums— <i>Not Pre-Tax</i>	\$	Contacts/G	lasses		\$	Lab Fees		\$				
COBRA Premiums	\$	Psychother	apy/Coun	nseling	\$	Laser Eye Surgery/La	asik	\$				
Co-Pays	\$	Hospital			\$	Miles Driven for Med	lical		mi.			
Health Care Tax Credit—send	l us Form 8885 or Form 10	99-H. You should	d receive eit	ther of these	e forms if you are eligible.							
P. AFFORDABLE CARE ACT ((ACA)*—**REQUIRE	D ANNUAL R	EPORTIN	VG**								
If your coverage was Employer- must provide Form 1095-A.	Provided, you must pro	ovide Form 10	95-C or 1	1095-B . If y	our coverage was obto	nined through the Insur	rance I	Marketplace,	you			
Was your entire family covere	d for the full year with	minimum ess	ential hea	alth care o	coverage? 🗆 Yes	□No						
If no, please download and	I complete the Afforda	able Care Act \	Norkshee	et from ou	r website. Submit with t	his organizer and other to	ax infor	mation.				
If yes, how was your covera	age provided? 🗆 Em	ployer 🗆 In:	surance N	//arketpla	ce Government							
Q. CASUALTY LOSS—FEDE	RALLY DECLARED D	ISASTERS O	NLY									
Only net amounts over 10% of you	ocon for				. Value Before	Value After		Insura	nce			
IVDA OT PRODATTV	ason for Dat	e of Event	Date	Acquired	l oss/Damage			Raimhurs				

\$

\$

\$

R. CHARITABL	.E CONTRIBUTION	IS*										
cancelled check,	ts for Cash Contributio a bank copy of a cancel munication must includ	led check, or a	bank st	atement	containing the r	name of the	charity, the date, an	nd the amount) o				
Cash	Church	\$			Official Cha	rities	\$	Airlin	e Charity	\$		
Cusiii	Education Contrib	utions			\$		Charitable Mile	es Driven		\perp		mi.
	ts for Vehicle Contribu on over \$500. If your dor							naritable organi.	zation be attached	l to th	e return if y	ou are
	Name of Charitabl	e Organizatio	on:									
Vehicle	Date of Donation				Method to de	etermine	value:	Original Purc	hase Date & Price		9	\$
	Fair Market Value u	under \$500	\$		Make and Mo	odel of Ve	hicle:	How acquir	ed?			
	ts for Non-Cash Contrib n over \$500. Please ma											
	Charitable Organiz	zation receivi	ing do	nated g	joods:							
	Address of this org	janization:										
	Do you have an ite	emized list an	nd the	corresp	onding receip	t? 🗆	Yes					
Non-Cash	Date of Donation						Resale Value of F	urniture		\$		
	Original Purchase	Date:					Resale Value of C	Clothing		\$		
	How acquired? (pu	ırchase, inhe	ritance	e, gift):			Resale Value of A			\$		
	Original Purchase	Price:			\$		Resale Value of H	Household Ite	ms	\$		
S. HOMEOWN	ER INFORMATION	(Principal R	esiden	ce and 2	nd Home with	in the U.S	5.)					
	a Principal Residence o											
	rental property ex		Section)		1098 statement f						f the closing	statement.
	rest on Principal Res			\$		_	tate Taxes on Prin			\$		
on your Princip	nterest or 2nd Morto oal Residence	gage		\$			er Real Estate taxe nces, including va		sonal	\$		
Mortgage Inte	rest on 2nd Home			\$		Real Es	tate Taxes on 2nd	Home		\$		
Mortgage Inte	rest on Vacant Land			\$		Is this a	Construction Loa	an on Vacant	Land?		☐Yes	□No
At any time in 2	2022, did the mortg	age balances	s on yo	ur prin	cipal and/or se	econd ho	mes exceed \$750,	000?			□Yes	□No
Interest paid on a	boat/RV may qualify a	s a deduction i	f it has c	a lavator	y and a range.	НОА—Н	omeowner Associat	tion Fees are n	ot deductible for	prim	ary reside	nce.
Did you refinar	nce your home in 20)22?		□Yes	□No	If yes, p	olease provide nui	mber of years	you refinanced	& clo	osing state	ement.
	e Home Equity line on the ther than home imp			□Yes	□No		enter the amount or each		Home Improvem \$	ients	Other \$	
Did you sell yo	ur home in 2022?			□Yes	□No	If yes, p	provide purchase a	& sale closing	statements.			
If yes, who	at was the sale price	?		\$		Sale Da	ate:					
What was	the original purcha	se price?		\$		Origina	al Purchase Date:					
Was the prope residence for 2	rty you sold your pr of the past 5 years?	imary		□Yes	□No	Numb	er of years in hom	e before sale:				
Was an of	fice in home deduc	tion ever take	en?	□Yes	□No	If yes, p	olease provide tax	return from e	each year taken	(new	clients).	
Was this h	nome ever used as a	rental prope	erty?	□Yes	□No	If yes, p	olease provide tax	return from 6	each year rented	d (nev	v clients).	
Did you purcha	ase your home in 20	22?		□Yes	□No	If yes, a	copy of your clos	ing statemen	t is required.			
T. FIRST-TIME	HOMEBUYER (FT	HB) CREDIT	RECA	PTURI	* If Pilot-Tax di	d not prepa	are your 2008 return,	you must provid	le a full copy of the	2008	return.	
Did you take th	ne FTHB credit of up	to \$7,500 for	r a new	v home	purchased in	2008 tha	t must be paid ba	ck on a yearly	basis?		□Yes	□No
U. RESIDENTI	AL ENERGY CREDI	ITS*										
If you made quali	ifying energy improvem	nents to your ho	ome, yo	u may be	eligible for an e	nergy cred	it.					
	alternative energy of st provide a copy of								bines?		□Yes	□No
V. FOREIGN R	ESIDENCE INFOR	MATION (Pr	incipal	l and 2n	d Home locate	d outside	the U.S.)					
Provide informati	ion below for Mortgage	Interest paid in	n a coui	ntry othe	r than the U.S. P	lease list a	l amounts in U.S. dol	lars.				
Mortgage inte	rest on principal res	idence		\$		_	gage interest on 2	2nd home			\$	
Name	e of Lender			Lend	ers' Street Ad	ldress		Cit	ty	Sta	ite	Zip

W. SMALL BUSINESS—SELF											
Includes acting & modeling income.	Send last year's return ii	f you had the busin	ess and we	did not prepa	are t	he return for yo	ou.				
Name of Business:						Type of Busi	ness:				
Taxpayer Name:					-	Taxpayer SSI	N:		EIN	:	
Note: If you are incorporated, please											
1099 Income (provide any 1099's)	\$	Additional Incon	ne not repo	rted on 1099	9 :	\$		Total Gros	s Income	\$	
Expenses											
Advertising	\$	Supplies		\$			Telepho	ne/Internet Se	ervices	\$	
Business Insurance (not health)	\$	Taxes (Not Estim	ated Payme	ents) \$			Bank Ch	arges		\$	
Interest: Mortgage	\$	Travel		\$			Self Emp	loyed Health In	surance	\$	
Other Interest	\$	Meals		\$			Other (s	pecify)		\$	
Legal & Professional Fees	\$	Utilities (outside	e of home)	\$			Equipm	ent Purchases	(complete i	informatio	n below)
Rent (outside of home)	\$	Dues & Publica	ations	\$							
Repairs & Maintenance	\$	Postage & Ship	pping	\$			Date you	ı started your b	ousiness		
Contract Labor \$	Contract Labor	onsibility: You m er paid more tha r repairs or maint	n \$600. Thi	is may inclu	de	Did you issu If yes, provide		9 forms? all forms issued.		□Yes	□No
L	ist Equipment Pur	chased				Date Purc	hased	Placed in S	ervice	C	ost
										\$	
										\$	
										\$	
										\$	
Inventory If you purchase goods to same as ending inventory for the pre the product which you sell. All other	vious tax year. Please in	clude, in the cost o	f inventory p	ourchased du	ıring	g the year, only	the cost of	materials and su			
Inventory at beginning of year.	If different from last	t year's closing i	nventory, a	attach expl	ana	ation. <i>Provide</i>	e <u>Cost</u> , not	Retail Amoun	t.	\$	
Inventory purchased during the	e year—less the cos	t of items withd	rawn for p	ersonal use	e.					\$	
Inventory at the end of the year	r.									\$	
Vehicle Expense Please answer A	ALL auestions below! Th	ne IRS reauires writt	ten evidence	of business r	mile	es to aualify for	the deduct	ion!			
Type & Year of Vehicle:	•					for Personal					mi.
Date First Used for Business				Miles Driv	/en	for Business	Jan. 1–De	ec. 31			mi.
Do you have another car for pe	rsonal use?	□Yes	□No	Miles Driv	/en	for Commut	ing Jan. 1	–Dec. 31			mi.
Do you have evidence to suppo	ort the deduction?	□Yes	□No			mbursed or le expenses		ny		□Yes	□No
Is this evidence written?		□Yes	□No	If yes, wha	at w	vas the amo	unt?			\$	
Home Office Must be used exclusi	ively and regularly for b	usiness.									
Square Footage of Home			sq./ft	Cost of Ut	tiliti	ies during th	e year (ex	cluding water)	\$	
Square Footage of Space/Roon	n Used		sq./ft	Amount o	of R	ent Paid per	Month			\$	
Purchase Price of Home		\$		Insurance	<u>-</u> I	Homeowner	s/Renters	;		\$	
Months Office was in Home du	ring the year			HOA Fees	s, Se	ecurity, Othe	r (specify)		\$	
Self Employment Retirement	t Plan										
2022 contribution already mad	e, if any. (May qualify	for tax credit.)				\$			\$		
Small Business Comments an	nd Other Expenses										
Estimated Tax Payments should b	e included in Section	В.									

X. RENTAL INCOME AND EXPENSE* If you have more than two properties, download additions and the second seco	anal forms from www.nilot-tax.o	com I Ise yearly totals helow! Se	and last vear's tax	return with this	organizer if Pilo	nt-tay did not
prepare your return. If you own only a portion of the	property or only a portion is r	ented out, please include onl			o Organizer ii i	
	Prop	erty 1		Prop	erty 2	
Date First Used as a Rental		OFFICE USE ONLY			OFFICE	ISE ONLY
Purchase Price of Home	\$		\$			
Ownership %	%			%		
Type of Property						
Property Street Address, City, State						
Total Rent Received for the year	\$		\$			
Annual Expenses	Property 1		Prope	rty 2		
Advertising	\$	≥	\$		ڬ	
Travel / Hotel Expense	\$	NO	\$		NO	
Cleaning / Maintenance	\$	OFFICE USE ONLY	\$		OFFICE USE ONLY	
Insurance	\$	E	\$		문	
Legal / Professional Fees	\$	E O	\$		OF	
Management Fees & Commissions	\$		\$			
Mortgage Interest	\$	ONLY	\$		F	
Real Estate Tax	\$	SEON	\$		USE ONLY	
Supplies	\$	\supset	\$		EUS	
Repairs If total exceeds \$1,000–please provide itemized list	\$	OFFICE	\$		OFFICE	
Utilities	\$		\$			
Telephone	\$	>_	\$		>_	
Condo / HOA Fees	\$	USE ONLY	\$		USE ONLY	
Lawn Care	\$	USE	\$		USE	
Bank Fees	\$	OFFICE	\$		OFFICE	
Other—Specify:	\$	E O	\$		PHO PHO	
List Furniture & Equipment Purchased and	Major Improvements ma	de in 2022 <i>(not included a</i>	bove)			
Description of Purchase/Major	Prop	erty 1		Prop	erty 2	
Improvement Do not include routine maintenance or minor repair items.	Cost	Purchase/ Improvement Date	Co	st		hase/ nent Date
	\$		\$			
	\$		\$			
	\$		\$			
Important Questions			Prope	rty 1	Prop	erty 2
Enter the number of months that this property	was available for rent this ye	ar.				
List the number of days each property was used	for personal use.					
Did you pay anyone a fee to manage this prope	rty for you this year?		□Yes	□No	□Yes	□No
Do you actively participate in the management	of this property?		□Yes	□No	□Yes	□No
Is the average rental period/lease for the prope	rty 7 days or less?		□Yes	□No	□Yes	□No
Sale of Rental Property New clients should send p	rior year tax returns where the pro	perty was claimed as a rental.				
If you bought or sold a rental property in 2022	please provide the Closing	/ Settlement Statement for	r each transact	ion.		
Vehicle Expense Must answer ALL questions and ha	ve written evidence as required by	the IRS to qualify for this deductio	n.			
Type and Year of Vehicle:		Date First Used for Rental	Activity			
Total Miles Driven for Personal	mi.	Do you have evidence to s	support the dec	duction?	□Yes	□No
Total Miles Driven for Rental Activity—All Prope	rties mi.	Is the evidence written?			□Yes	□No
Rental Car Expenses (rental fee & gas), please to	tal them here and do not inc	clude the mileage above!			\$	
Rental Comments and Other Expenses						

LOCAL ISSUES—Residents of OH Only

ATTENTION OHIO RESIDENTS: We will prepare your Ohio state and school district return, where appropriate; however, **we will not prepare** any local or municipality returns (RITA, CCA, COL, CIN, etc.).

LOCA	\L ISSUES—Re	sidents of D	E, MI, MO	and PA O	nly									
be re	NTION RESIDEN ceived by March	1st. If you wan	t Pilot-Tax t	o prepare y	our city return, p	olease				prepare you es, provide tax		ings	□Yes	□No
	olete the section I red by the taxing						Name	of Locality	′ :					
shou	d be entered und with forms to b	der Important	Questions	on page 2.	Please send Ins	truc-				ed tax to you nts withheld o		uring	\$	
	E SPECIFIC ISS are eligible for a						realt o	raeauction	not liste	ea, piease iet	us know.			
	Drivers License				u, piease iet us k	ilow.								
AL	Taxpayer DL #:	iniormation	requirea to	o E-File	Issue Date:			Expirati	ion Date:		lssi	ue State:	,	
	Spouse DL #:				Issue Date:			•	ion Date:			ue State:		
СТ	Residents—Ne	ed Date Paid	and Amou	unt Paid or	n Home and Aut	to Property	/Tax. (A	Лахітит tot	al credit is	\$ \$300)				
	Property	Date Paid	d Amou	unt Paid	Property	Date Pa	aid	Amount P	Paid	Property	Date P	aid	Amou	nt Paid
	Home		\$		Auto 1			\$		Auto 2			\$	
ID	Cost of insulation	on installed ir	n primary r	esidence c	during 2022. (Ho	me must hav	ve been l	built or starte	ed prior to	1/1/02.)			\$	
IL	Property owne	rs provide PIN	N #. (PIN=Pr	operty Index	x Number on Prope	erty Tax State	ement)							
LA	Provide copy of assessments no	f homeowner ot already clai	r's or prope imed.	erty's insur	rance declaratio	on page sho	owing 1	the separat	te line ite	em charges f	or LA Citize	ns	\$	
MA	Please provide	qualified con	nmuter exp	penses (pu	blic transportation	n only).							\$	
	Please provide	Form 1099-H	IC. This for	m is requir	red to claim hea	lth coverag	ge exer	nption and	l avoid p	enalty.				
MI	Provide the pro	perty tax sta	tement sh	owing 202	22 taxable value	of your ho	me.						\$	
MN	Send statemen	nt of property	taxes "pa	yable in 2	023" . You shoul	ld receive tl	his stat	ement in N	∕larch of	2023.				
ОН	Amount of job	training exp	enses inc	urrad duri	. 12 .1								÷	
		باردن و د د د د د د د د د د د د د د د د د د	ochises inte	urred duri	ing 12 months a	after empl	oymer	nt layoff.					\$	
RENT			erises inc	unea aan	ing 12 months a	after empl	oymer	nt layoff.					\$	
If you	ER'S CREDIT paid rent at your Tr	AX ADDRESS du	ring the yea	r, and it is in	IN, MA, MI, MN, N	IJ, WI, or CA (or a state	e with a rente				tion.	\$	
If you MN re	ER'S CREDIT	AX ADDRESS du	ring the yea	r, and it is in	IN, MA, MI, MN, N	IJ, WI, or CA (or a state credit, a	e with a rente	informat	ion must be pr		tion.	\$	
If you MN re	ER'S CREDIT paid rent at your To	AX ADDRESS du	ring the yea	r, and it is in	IN, MA, MI, MN, N	IJ, WI, or CA (or a state credit, a	e with a rente all roommate	informat	ion must be pr		tion.	\$	
If you MN re Land Land	TER'S CREDIT paid rent at your To sidents send us you lord's Name: lord's Address:	AX ADDRESS du	ring the yea Rent Paid (Ci	r, and it is in	IN, MA, MI, MN, N or NJ residents to q	IJ, WI, or CA (or a state credit, a Lanc	e with a rente all roommate	e informat ne Num	ion must be pr ber:	ovided	tion.	\$	
If you MN re Land Land Total	PER'S CREDIT paid rent at your Tr. sidents send us you lord's Name: lord's Address: Monthly Rent	AX ADDRESS du	ring the yea	r, and it is in	IN, MA, MI, MN, N or NJ residents to q	I J, WI, or CA o	or a state credit, a Lanc	e with a rente all roommate	e informat ne Num	ion must be pr	ovided		\$	
If you MN re Land Land Total Apar	PER'S CREDIT paid rent at your Tr sidents send us you lord's Name: lord's Address: Monthly Rent tment Address:	AX ADDRESS du ur Certificate of I	ring the yea. Rent Paid (Ci	r, and it is in i RP). Note: Fc	IN, MA, MI, MN, N or NJ residents to qu # of Mc	I J, WI, or CA o	or a state credit, a Lanc	e with a rente all roommate	e informat ne Num	ion must be pr ber: ortion of Mo	nthly Rent		5	
If you MN rectand Land Land Apar NJ Rectand	ren's CREDIT paid rent at your Trisidents send us you lord's Name: lord's Address: Monthly Rent tment Address: esidents—Do y	AX ADDRESS du ur Certificate of I	ring the yea Rent Paid (Ci \$ pmmate?	r, and it is in i RP). Note: Fc	IN, MA, MI, MN, N or NJ residents to qu # of Mc	U, WI, or CA on the ualify for the onths Rentec	or a state credit, a Lanc	e with a rente all roommate dlord's Phon	e informat ne Num Your Po	ion must be pr ber: ortion of Mo Roomn	ovided	\$	\$	
Land Land Total Apar NJ Re	ren's CREDIT paid rent at your Trisidents send us you lord's Name: lord's Address: Monthly Rent tment Address: esidents—Do you pommate's Num	AX ADDRESS du ur Certificate of I vou have a roc nber of Month	ring the yea Rent Paid (Ci \$ pmmate?	r, and it is in i RP). Note: Fc	IN, MA, MI, MN, N or NJ residents to qu # of Mc	I J, WI, or CA o	or a state credit, a Lanc	e with a rente all roommate	e informat ne Num Your Po	ion must be pr ber: ortion of Mo Roomn	nthly Rent		5	
If you MN re Land Land Total Apar NJ Re K-12	PER'S CREDIT paid rent at your To- sidents send us you lord's Name: lord's Address: Monthly Rent tment Address: esidents—Do you commate's Num EDUCATION C	AX ADDRESS du ur Certificate of l vou have a roc nber of Month	ring the yea Rent Paid (Cr \$ ommate? I	r, and it is in . RP). Note: Fc	# of Mo	U, WI, or CA oualify for the onths Rentections mos.	credit, c Lanc	e with a rente ill roommate dlord's Phor	e informati ne Num Your Po s Month	ortion of Mo Roomn	nthly Rent	\$	5	
If you MN re Land Land Total Apar NJ Re K-12	PER'S CREDIT paid rent at your Tr sidents send us you lord's Name: lord's Address: Monthly Rent tment Address: esidents—Do you pommate's Num EDUCATION C	AX ADDRESS du ur Certificate of l you have a roc nber of Month REDITS redits for A	\$ pmmate? I	r, and it is in RP). Note: Fo	# of Monmate's name:	ualify for the onths Rentections.	or a state credit, a Lance Lance NJ R	e with a rente ill roommate dlord's Phor	Your Posts Month	ber: ortion of Mo Roomn ly Rent	nthly Rent nate's SSN:	\$		in
If you MN re Land Land Total Apar NJ Re K-12	PER'S CREDIT paid rent at your To- sidents send us you lord's Name: lord's Address: Monthly Rent tment Address: esidents—Do you commate's Num EDUCATION C	AX ADDRESS du ur Certificate of l you have a roc nber of Month REDITS redits for A	spring the year Rent Paid (Colors Sented Sen	r, and it is in . RP). Note: Fc	# of Monmate's name:	U, WI, or CA oualify for the onths Rentections mos.	or a state credit, a Lance Lance NJ R	e with a rente ill roommate dlord's Phor	Your Posts Month	ortion of Mo Roomn	nthly Rent nate's SSN:	\$	Z	ip
If you MN re Land Land Total Apar NJ Re K-12	PER'S CREDIT paid rent at your Tr sidents send us you lord's Name: lord's Address: Monthly Rent tment Address: esidents—Do you pommate's Num EDUCATION C	AX ADDRESS du ur Certificate of l you have a roc nber of Month REDITS redits for A	\$ pmmate? I	r, and it is in RP). Note: Fo	# of Monmate's name:	ualify for the onths Rentections.	or a state credit, a Lance Lance NJ R	e with a rente ill roommate dlord's Phor	Your Posts Month	ber: ortion of Mo Roomn ly Rent	nthly Rent nate's SSN:	\$		ip
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If you MN rectand Land Land Total Apar NJ Rectand K-12	paid rent at your Trisidents send us you lord's Name: lord's Address: Monthly Rent tment Address: esidents—Do you mate's Num EDUCATION C Education C Name of Stude	AX ADDRESS du ur Certificate of l vou have a roc aber of Month REDITS redits for A nt Gra	sring the yea Rent Paid (Co \$ pmmate? I ns Rented Z, IL, IN, I ade Qualit \$ \$ public or ch character ec	r, and it is in. RP). Note: Fo	# of Monmate's name: N & WI See state No an Arizona grams qualify. Exp	U, WI, or CA oualify for the onths Rentection mos. e specific quane of School	or a state credit, a Lanco	e with a rente ill roommate dlord's Pho doommate's penses below	Your Possible States of the Num Your Possible States of the Number of t	portion of Mon Roomn ly Rent related receiped address	nthly Rent nate's SSN:	\$ \$ State	Z i on, fees, te ional supp	xtbooks,
If you MN recommend to tall Apar NJ Recommend K-12 K-12	rer's CREDIT paid rent at your Tr. sidents send us you lord's Name: lord's Address: Monthly Rent tment Address: esidents—Do y commate's Num EDUCATION C Rame of Stude Ona Only fees or extracurricu of the \$250 Fees, book private or re	AX ADDRESS du ur Certificate of I vou have a roc her of Month REDITS redits for A nt Gra r donations to a ular activities or maximum cred rental, band or I eligious schools	\$ public or ch character ec it may be cal ab equipme qualify (mus	ir, and it is in. RP). Note: Fo	# of Monate's name: N & WI See state ses Name located in Arizona grams qualify. Expd. tuition paid direction.	mos. e specific qua ne of School	or a state credit, a Lance Lan	e with a rente ill roommate dlord's Pho oommate's	Your Posts Month Expense curricul Tuition supplies	ber: Present of Modern of	nthly Rent nate's SSN: school unifor materials and public or privato \$400 for th	\$ State Tims, tuitid educate ate school	Zi on, fees, te ional supp ols. Other e	xtbooks, lies.
If you MN recommend to tall Apar NJ Recommend NJ Recommen	rer's CREDIT paid rent at your Tr. sidents send us you lord's Name: lord's Address: Monthly Rent tment Address: esidents—Do y commate's Num eDUCATION C Rame of Stude Ona Only fees or extracurricu of the \$250 is Fees, book private or re una List childrer	AX ADDRESS du ur Certificate of I vou have a roc her of Month REDITS redits for A nt Gra r donations to a ular activities or maximum cred rental, band or I eligious schools n enrolled in noi	\$ public or ch character ec it may be cal ab equipme qualify (mus n-public privation)	ir, and it is in. RP). Note: Fo	# of Monate's name: IN & WI See state ses Name located in Arizona grams qualify. Exp d. tuition paid direction. ial or home school	mos. e specific qua ne of School	or a state credit, a Lanco	e with a rente ill roommate dlord's Pho doommate's penses below	Your Posts Month Expense curricul Tuition supplies comput Fees for	normust be propertion of Mon Roomn By Rent Prelated receipt Address Res for required A, instructional & fees paid to p	nthly Rent nate's SSN: school unifor materials and public or privato \$400 for the lal software. ktbooks paid	\$ State rms, tuitid deducate schoole purchatto a priv	on, fees, te ional supp ols. Other e ase of a hou ate school.	xtbooks, lies. education me
If you MN recommend to tall Apar NJ Recommend K-12 K-12	paid rent at your Tosidents send us you lord's Name: lord's Address: Monthly Rent the the Address: esidents—Do you mate's Numer EDUCATION Control Cont	AX ADDRESS du ur Certificate of l ur Certifica	\$ public or checharacter equipme qualify (musher) when the control of the control	if yes, roon IA, LA, M fied Expension forward arter school ducation pro rried forward that rental, or st be over \$25 vate, parochi va accredited	# of Monate's name: N & WI See state ses Name located in Arizona grams qualify. Expd. tuition paid direction.	mos. e specific qua me of School ly to public, for grades K- nool. Some	or a state credit, a Lanco Lanco History In the state of	e with a renteral roommate state of the stat	Your Posts Month Expense curricul Tuition supplies comput Fees for does not	normust be propertion of Mon Roomn By Rent Prelated receipt Address Press for required A, instructional & fees paid to pustion including uponer & education	nthly Rent nate's SSN: school unifor materials and bublic or private \$400 for the hal software. ktbooks paid unts paid wit	\$ State Times, tuitiful deducate atte schoole purchate a prive ha vouce.	on, fees, te ional supp ols. Other e ase of a hou ate school, her or amo	xtbooks, lies. education me

You must provide the end of the year statement for all plans. Some states may allow carryover of credits for Education Savings Plans. If you are a new client, please provide prior year state return.										
Education Savings Plans Only list contributions made on or before 12/31/22 Account Number Beneficiary/Student Amount										
Contributions to Coverdell Education Savings Plan				\$						
Contributions to Coverdell Education Savings Plan				\$						
Contributions to State College Savings 529 Plan	St. Plan Name:			\$						
Contributions to State Prepaid Tuition Program St. Plan Name: \$										

Military Worksheet

Active Duty Military: Professional Deductions are disallowed on Federal returns but may still be allowed on state returns.

MOVING EXPENSES—ACTIVE DUTY MILITARY ONLY*

Reserve Component & National Guard Members: If located more than 100 miles from post, certain travel deductions are allowed as an adjustment to income. These deductions are not allowed on the Federal Return for Reservists and National Guard located 100 miles or less from their post, however, they may still be allowed on state returns.

Moved Primary Residence From:			Old Dut	y Station:	Number of Vehicles driven:	#	
Moved Primary Residence To:			New Du	ty Station:	Miles driven for move:	#	
Distance (Miles from old home to new home):		mi.	Lodging	Expense (only while in tra	insit):	\$	
Date Moved:			Moving	Expense (material, rental, r	movers, & storage):	\$	
Pay Grade:			Was this	move for change of job fo	or spouse?		Yes No
RESERVE COMPONENT & NATIONAL GUA	ARD MEMBERS	S					
Branch of Military & Rank:				General Milita	ry Deductions Do not include air	line exp	penses.
Are you Active Duty? Reservist? N	ational Guard?			Subscriptions to Military	Related Publications		\$
1st Post of Duty:	Three Letter C	ode:		Professional Dues			\$
2nd Post of Duty:	Three Letter C	ode:		Job Related Training			\$
Number of miles from Home to 1st Post:	2nd Pos	st:		Personal Organizer			\$
Reservist				Log Book			\$
Travel expenses related to your Reservist Activities are meals, lodging and transportation expense, and is b	ased on the rates	applied t	o federal	Foreign Visa			\$
employees. If you travel over 100 miles from your pos to itemize your deductions in order to receive this	benefit, as these e	expenses	are now	Passport Fee			\$
deducted on the front of the tax return. If you travel i be taken as itemized deductions.	100 miles or less, yo		Post	Passport Photo			\$
Number of Nights Spent at Post				Uniform Maintenance:			
From: To:				Home Laundering E	xpense		\$
Number of round trips <i>driven</i> to/from Post				Professional Launde	•		\$
Did the military provide housing?	☐Yes ☐No		No	Dry Cleaning Expen			\$
Hotel/Housing Expense Paid by You	\$	\$, , ,			
Miles driven while at post in personal car	mi.		mi.	Shoe Shine/Supplie	S		\$
Rental Car Expense	\$	\$	П.,	Military Business Cards			\$
Were you paid a per diem?	☐ Yes ☐ No		□No	Military Copy/Fax Exper	ise		\$
What was the total per diem paid?	\$	\$		Military Mailing Expense	9		\$
General Military Deductions Do no Dress Uniform Purchase	ot include airline ex	spenses.		Military Phone Expense			\$
Dress Uniform Shoes		\$		Office Supplies			\$
Uniform Accompaniments				Misc. (specify)		\$	
ADDITIONAL COMMENTS		<u> </u>		····oci (specii)			

—IMPORTANT— **Please Complete each Section Below!** Electronic Filing—No additional fee for this service! **Yes!** Electronically file my federal and state returns. No. I do not want to electronically file my returns. What you need to do: (yes...it's free) What you need to do: (\$50 additional fee) 1. Check the above box. 1. Check the above box. 2. Keep the yellow copy of Form 8879 with you. 2. When you receive your information back from us, 3. We will contact you with the final numbers. sign the federal & state tax returns. 4. Fill in the final numbers on the form. 3. Mail them in the appropriate envelopes (they will be 5. Select any 5 digit PIN and sign the form. included with your returns). See instructions on the back of form. 6. Fax it to us at 800-951-8879. Additional Fee of \$50.00 for all Mail-In Returns **Direct Deposit**—No additional fee for this service! **Yes!** Have my refund deposited! NO! Do not deposit my refund into my account! FREE! What you need to do: (yes...it's free) What you need to do: 1. Check the above box. 1. Check the above box. 2. Send a voided check. Take an actual check of the account 2. The refund will be mailed to your TAX ADDRESS. you want the deposit to go into and write VOID across it. Allow an extra 2-4 weeks to receive your refund. Paper Copy If you would like a paper copy of your tax return, initial here. Due to printing and shipping costs, \$15 will be added to your fee. All clients will receive a digital copy of their return via our secure online portal. Initial the box above if you do not want a digital copy, and would prefer a physical copy of your return. Payment Method—We require all tax preparation fees to be Paid in Full by credit card, check, or online bill pay before we will Electronically File or Mail a Paper Return. Again, payment is required before filing of return. We no longer offer "Fee From Refund" as a payment option. Check or Money Order Make payable to Pilot-Tax. (\$25.00 charge for all returned checks.) **Credit/Debit Card** ☐ Visa ☐ MasterCard Discover American Express (Will appear on your receipt as Specialty Tax Services, Inc.) 3 or 4 digit Card Number Security Code* Cardholder Signature Billing Zip Code

Online Bill Payment via Pilot-Tax.com

If you would like to pay by Credit Card online, check the box. Once your return has been completed, we will contact you with instructions and the final invoice amount for you to submit payment. This correct amount must be paid prior to the processing of your return with the IRS.

of Cardholder

*How to find your security code:

Name



The security code is on the **back** of MasterCard, VISA and Discover cards.



The security code is on the **front** of American Express cards.

PRICING INFORMATION

\$30 processing fee for all Organizers postmarked after March 1st! An Extension will be filed for all returns received after March 15th.

Item	Form #	Price	ltem	Form #	Price
Federal Long Form—Schedule A	1040	\$269	Farm Rental	4835	\$80
First State Return		\$40	Federal Estimated Payment Vouchers	1040 ES	\$30
Joint Filing Fee		\$20	Foreign Income Exclusion/Bona Fide Resident	see Foreign Do	micile Organizer
Additional State Return(s)		\$50 each	Foreign Source Income Calculation	see Foreign Do	micile Organizer
State w/Filing Status Change		\$60 each	Foreign Tax Credit	1116	\$50
Domestic Partner State		\$80	Foreign Financial Asset (1st Account)	8938	\$30
Premium Tax Credit	8962	\$30	Foreign Financial Asset (Each Additional)	8938	\$10
Health Coverage Exemptions	8965	\$30	Health Insurance Credit	8885	\$30
	8903	\$15	Injured Spouse/Innocent Spouse	8379/8857	\$50
Physical Copy of Return (printing & postage)		\$10	Installment Gain	6252	\$80
Additional Forms		ÅEQ. I	Interest & Dividend Income over \$1500	Sch. B	\$30
Local Tax Return		\$50 each	Investment Interest Expense	4952	\$30
Standard Return (Non E-File)		\$50	Investment Tax—Children Under 18	8615	\$40
W-2's in excess of 2 per Taxpayer		\$5 each	Mortgage Interest Credit	8396	\$20
1099-R Retirement Stmts in excess of 2 per Ta	xpayer	\$10 each	Military Moving Expense	3903	\$30
1099 Retirement—Tax and Penalty	5329	\$30	Net Operating Loss	1045	\$100
Additional Child Tax Credit	8812	\$10	Non Cash Contributions in excess of \$500	8283	\$30
Alternative Minimum Tax	6251	\$50	Non Deductible IRA	8606	\$30
Alternative Motor Vehicle Credit	8910	\$50	Parents Reporting of Childs Income	8814	\$40
Business Use of Home	8829	\$30	Partnerships & S Corporations	K-1	\$50
Capital Gains & Losses (see note below)	Sch. D	\$30*	K-1 Publicly Traded Partnership	multiple	\$100
Sale of Capital Assets		*see below	Passive Activity Loss	8582	\$30
Casualty Loss – Federally Declared Disaster	4684	\$50	Prior Year Minimum Tax Credit	8801	\$30
Child Care Credit	2441	\$40	Reduction of Tax Attributes	982	\$50
Contract & Straddles	6781	\$80	Rental Property (p0rice per property)	Sch. E	\$80
First Time Home Buyers Credit/Recapture	5405/8859	\$30	Rental Property (New-first time reporting)	Sch. E	\$100
Depreciation Worksheet	3403/0039		Retirement Savings Credit	8880	\$10
·	6 516	\$10 each	Sale of Business Assets	4797	\$100
Earned Income Credit	Sch. EIC	\$50	Self Employment Tax	Sch. SE	\$20
Education Credits or Deductions	8863/1040	\$40	1099 Misc. Income	Sch. C	\$50 each
Energy Credit	5695	\$50	Small Business	Sch. C	\$80 each
Extension of Time to File	4868	NC	Vehicle Credit	8936	\$50
Farm Income	Sch. F	\$80	Small Business Disclosure Statement	8275	\$50

Note: Sale of Stocks and Bonds are calculated at \$30 for the first three transactions and \$3.00 for each additional transaction. Sale of Capital Assets (Form 8949)—\$1.00 per required transaction reported.

^{*}Note on fees: Our base fee of \$269 includes the federal long form, itemized deductions, interest income and various other items. However, more complex returns require additional forms to be filed. The fees for the additional forms are on a per form basis. An asterisk(*) has been placed next to each section of the Organizer that requires additional forms and an additional fee. Please call if you have any questions concerning the fee for your return.

Privacy Policy

We do not disclose any nonpublic personal information obtained in the course of our practice except as required or permitted by law. Permitted disclosures include, for example, providing information to our employees and those of our affiliates, Flightax, Specialty Tax Services, Inc. and to our tax return processing center for purposes of preparing and processing your tax return. In all situations we stress the confidential nature of information being shared. In order to guard your nonpublic personal information, we maintain physical, electronic, and procedural safeguards that comply with professional standards and the law.

All Clients MUST Sign Below for Return to be Processed!

I certify that the information provided in this organizer is accurate and complete. I understand it is my responsibility to include any and all information concerning income, deductions and other information necessary for the preparation of my personal tax return. All returns in house after March 15th will have an extension automatically filed. The forms listed in the Pricing Information section are the most common forms used. Additional forms not listed may result in per form fees. Administrative fees will apply for more complex returns. I will be responsible for any collection fees due to nonpayment. (If filing a joint return, both you and your spouse must sign.)

Signature Signature of Spouse

Final Checklist

Originals of all W-2's	Copy of Receipt for Sales Tax on Car or Boat
Copy of Last Pay Stub	Original Voided Check for Direct Deposit
Original Employer-Provided Health Insurance Offer and Coverage 1095-C or 1095-B	Copy of Last Year's Federal and State Tax Return if you are a New Client
Original Health Insurance Marketplace Statement 1095-A	Copy of Any Statement of which you are unsure
Originals of Interest Statements 1099 INT	Copy of K-1's for Partnership, S-Corp, or Trusts
Original Tuition Statement 1098T	Copies of Divorce Decree / Separation Agreement

ı	Copies of Modified Divorce Decree/Separation Agreement
ı	Payment

Sig	ned	Ba	ick Pa	ge!	
_		_			

-41	Completed	Organizen	
_			

Completed and Signed Dependent Worksheet

Under the new tax law, **Professional Deductions** are no longer allowed for your Federal Return. If you live in AL, AR, CA, HI, MN, NY or PA, they still allow them. You will need to download the "Professional Deduction Organizer" and submit it with this Organizer.



Original Dividend Statements 1099 DIV

Copies of Brokerage Statements for All Sales

Copy of Closing Statement if Bought/Sold Home

Copies of Sale of Stock/Bonds 1099B

Original Retirement Statements 1099R

Copies of Mortgage Statements 1098

317-984-7666 PHONE

800-951-8879 FAX 317-984-5841 LOCAL FAX

pilot-tax.com info@pilot-tax.com U.S. Postal Mailing Address PO Box 945 Cicero, IN 46034

FedEx/UPS **Shipping Address** 220 W. Jackson St. Cicero, IN 46034

Dependent Worksheet

To comply with the tax law, you must <u>sign and complete this form</u> in its entirety in order to claim a dependent.

Child Care: Qualifying expense for care which allows you to work, look for work, or go to school full time. This information must be provided even if you have dependent care benefits.

TAXPAYER AND SPOUSE SIGNATURES (Required)								
Under penalties of perjury, the information provided about my dependent(s) is to my (our) knowledge true and accurate.								
Taxpayer Must Sign Here Spouse Must Sign Here								
Taxpayer's Printed Name:			Date	Spouse's Printed Name			Date	
Printeu name.				Piliteu mairie				
DEPENDENT #1 (Please Print)			i a AN		C. I.I.C. W. Namber	C (Clink	2 1 2 11	
First Name		M.I.	Last Name		Social Security Number	Date of Birth	Relationship	
Child lived with taxpayers?	□Yes □No	Numbe	er of months:	Dependent's I	Earned Income: \$	Full Time Student?	□Yes □No	
Use this dependent filed a tay return	?		□Yes □No	Is there anoth		:bild as a donondont?	□Yes □No	
Has this dependent filed a tax returr	1!		Lites Lino	IS triefe arioun	er parent who could claim th	ils Chiiu as a dependent:	LI YES LINO	
If yes, must provide copy of first p	age of depend	lent retu	rn	If yes, who?				
Did you provide more than 50% of th	he financial sup	port of thi	is child? Yes No	Divorced/Sep	arated: Do you alternate clai	ming in even/odd years?	□Yes □No	
Child Care Provider (if child under ag	ge 13)							
Provider's Name:			Provider's	ID# or SS#:	,	Amount Paid for Childcar	e: \$	
Provider's Address, City, State:					I.			
·								
DEPENDENT #2 (Please Print)								
First Name		M.I.	Last Name		Social Security Number	Date of Birth	Relationship	
Child lived with taxpayers?	□Yes □No	Numbe	er of months:	Dependent's I	Earned Income: \$	Full Time Student?	□Yes □No	
Has this dependent filed a tax return	n?		□Yes □No	Is there another parent who could claim this child as a dependent? Yes No				
If yes, must provide copy of first page of dependent return If yes, who?								
Did you provide more than 50% of the	:he financial sup	port of thi	nis child? Yes No	Divorced/Sep	arated: Do you alternate clai	ming in even/odd years?	□Yes □No	
Child Care Provider (if child under ag								
	(6.15)		Dravidar's	ID# CC#.		A Children	- ^	
Provider's Name: Provider's ID# or SS#: Amount Paid for Childcare: \$								
Provider's Address, City, State:								

DEPENDENT #3 (Please Print)							
First Name	M.I.	Last Name		Social Security Number	Date of Birth	Relationship	
Child lived with taxpayers? ☐ Yes ☐ No	Num	nber of months:	Dependent's	Earned Income: \$	Full Time Student?	□Yes □No	
Has this dependent filed a tax return?		□Yes □No	Is there anoth	ner parent who could claim this	child as a dependent?	☐Yes ☐No	
If yes, must provide copy of first page of depen	dent re	eturn	If yes, who?				
Did you provide more than 50% of the financial sup	port of	this child? Yes No	Divorced/Sep	parated: Do you alternate claim	ng in even/odd years?	□Yes □No	
Child Care Provider (if child under age 13)							
Provider's Name:		Provider's	ID# or SS#:	An	nount Paid for Childcar	re: \$	
Provider's Address, City, State:		'					
DEPENDENT #4 (Please Print) First Name	M.I.	Last Name		Social Security Number	Date of Birth	Relationship	
THISTINGING	IVI.I.	Lastivario	,	Social Security Number	Date of birtin	neiduorismp	
Child lived with taxpayers? ☐ Yes ☐ No	Num	nber of months:	Dependent's	Earned Income: \$	Full Time Student?	☐Yes ☐No	
Has this dependent filed a tax return?		□Yes □No	Is there anoth	ner parent who could claim this	child as a dependent?	□Yes □No	
If yes, must provide copy of first page of depen	dent re	eturn	If yes, who?				
Did you provide more than 50% of the financial sup	port of	this child? Yes No	Divorced/Sep	parated: Do you alternate claim	ng in even/odd years?	□Yes □No	
Child Care Provider (if child under age 13)							
Provider's Name:		Provider's	ID# or SS#:	An	nount Paid for Childcar	re: \$	
Provider's Address, City, State:				1			
DEDENICATIVE WAY							
DEPENDENT #5 (Please Print) First Name	M I	Last Name		Social Security Number	Date of Rirth	Relationship	
DEPENDENT #5 (Please Print) First Name	M.I.	Last Name		Social Security Number	Date of Birth	Relationship	
	M.I.	Last Name		Social Security Number	Date of Birth	Relationship	
		Last Name		Social Security Number Earned Income: \$	Date of Birth Full Time Student?	Relationship Yes No	
First Name			Dependent's		Full Time Student?	·	
First Name Child lived with taxpayers?	Num	nber of months:	Dependent's	Earned Income: \$	Full Time Student?	☐Yes ☐No	
First Name Child lived with taxpayers?	Num	nber of months: Yes No	Dependent's Is there anoth If yes, who?	Earned Income: \$	Full Time Student?	☐Yes ☐No☐Yes ☐No	
First Name Child lived with taxpayers?	Num	nber of months: Yes No	Dependent's Is there anoth If yes, who?	Earned Income: \$ ner parent who could claim this	Full Time Student?	☐ Yes ☐ No☐ Yes ☐ No	
First Name Child lived with taxpayers? Yes No Has this dependent filed a tax return? If yes, must provide copy of first page of depen Did you provide more than 50% of the financial sup	Num	Parties And Andrews An	Dependent's Is there anoth If yes, who?	Earned Income: \$ ner parent who could claim this parated: Do you alternate claim	Full Time Student?	☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No	
First Name Child lived with taxpayers?	Num	Parties And Andrews An	Dependent's Is there anoth If yes, who? Divorced/Sep	Earned Income: \$ ner parent who could claim this parated: Do you alternate claim	Full Time Student? child as a dependent? ng in even/odd years?	☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No	
First Name Child lived with taxpayers?	Num	Parties And Andrews An	Dependent's Is there anoth If yes, who? Divorced/Sep	Earned Income: \$ ner parent who could claim this parated: Do you alternate claim	Full Time Student? child as a dependent? ng in even/odd years?	☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No	
First Name Child lived with taxpayers?	Num dent re	Provider's	Dependent's Is there anoth If yes, who? Divorced/Sep	Earned Income: \$ ner parent who could claim this parated: Do you alternate claimi	Full Time Student? child as a dependent? ng in even/odd years? nount Paid for Childcar	Yes No Yes No Yes No	
First Name Child lived with taxpayers?	Num	Parties And Andrews An	Dependent's Is there anoth If yes, who? Divorced/Sep	Earned Income: \$ ner parent who could claim this parated: Do you alternate claim	Full Time Student? child as a dependent? ng in even/odd years?	☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No	
First Name Child lived with taxpayers?	Num dent re	Provider's	Dependent's Is there anoth If yes, who? Divorced/Sep	Earned Income: \$ ner parent who could claim this parated: Do you alternate claimi	Full Time Student? child as a dependent? ng in even/odd years? nount Paid for Childcar	Yes No Yes No Yes No	
First Name Child lived with taxpayers?	Num dent re pport of	Provider's	Dependent's Is there anoth If yes, who? Divorced/Sep	Earned Income: \$ ner parent who could claim this parated: Do you alternate claimi	Full Time Student? child as a dependent? ng in even/odd years? nount Paid for Childcar	Yes No Yes No Yes No	
First Name Child lived with taxpayers?	Num dent re pport of	Provider's Last Name	Dependent's Is there anoth If yes, who? Divorced/Sep ID# or SS#:	Earned Income: \$ ner parent who could claim this parated: Do you alternate claim An Social Security Number	Full Time Student? child as a dependent? ng in even/odd years? nount Paid for Childcar Date of Birth Full Time Student?	Yes No Yes No Yes No Yes No Yes No	
Child lived with taxpayers?	Num dent re pport of	Provider's Last Name	Dependent's Is there anoth If yes, who? Divorced/Sep ID# or SS#:	Earned Income: \$ ner parent who could claim this parated: Do you alternate claim An Social Security Number Earned Income: \$	Full Time Student? child as a dependent? ng in even/odd years? nount Paid for Childcar Date of Birth Full Time Student?	Yes No Yes No Yes No Yes No Yes No Yes No	
Child lived with taxpayers?	M.I. Num	Provider's Last Name Last Name Deturn Last Name Deturn Last Name	Dependent's Is there anoth If yes, who? Divorced/Sep ID# or SS#: Dependent's Is there anoth If yes, who?	Earned Income: \$ ner parent who could claim this parated: Do you alternate claim An Social Security Number Earned Income: \$	Full Time Student? child as a dependent? ng in even/odd years? nount Paid for Childcar Date of Birth Full Time Student? child as a dependent?	Yes No	
Child lived with taxpayers?	M.I. Num	Provider's Last Name Last Name Deturn Last Name Deturn Last Name	Dependent's Is there anoth If yes, who? Divorced/Sep ID# or SS#: Dependent's Is there anoth If yes, who?	Earned Income: \$ ner parent who could claim this parated: Do you alternate claim An Social Security Number Earned Income: \$ ner parent who could claim this	Full Time Student? child as a dependent? ng in even/odd years? nount Paid for Childcar Date of Birth Full Time Student? child as a dependent?	Yes No	
Child lived with taxpayers?	M.I. Num	Provider's Last Name	Dependent's Is there anoth If yes, who? Divorced/Sep ID# or SS#: Dependent's Is there anoth If yes, who?	Earned Income: \$ ner parent who could claim this parated: Do you alternate claim An Social Security Number Earned Income: \$ ner parent who could claim this parated: Do you alternate claim	Full Time Student? child as a dependent? ng in even/odd years? nount Paid for Childcar Date of Birth Full Time Student? child as a dependent?	Yes No Yes Yes	